

**General Personnel**

**Recognition for Service and Attendance**

Outstanding Contribution Award

The School Board will recognize those District employees who contribute significantly to the educational programs and welfare of the students. The School Board will annually receive nominations for Outstanding Contribution Award recipients and designated employees will receive recognition.

Conferment of the award is based on:

1. Demonstration of a sustained and/or significant contribution to the educational program and students;
2. Performance significantly beyond the normal duties of the particular job; and
3. Demonstration of a significant contribution to the community within the District (i.e., Chairman of Cancer Crusade, participation in service organizations, etc.).

Perfect Attendance Award

Full-time employees who have established a perfect attendance record during a contract year shall receive recognition from the School Board. The Superintendent will annually notify the Board of those employees with perfect attendance. Each award recipient will receive a certificate and any other means of recognition the School Board deems appropriate.

ADOPTED: February 17, 1997