

**GREENFIELD CUSD #10**

**Restart Model**

**2020-2021 School Year**

**Last updated 7-27-20**

## Foreword

To the students, staff, parents, and community members of Greenfield CUSD #10:

Thank you for all of your efforts at remote learning to end the 2019-2020 school year! I know it was a difficult, if not impossible, adjustment for all of our families. Overall, I am proud of the way all of us responded to this unimaginable crisis in such a short period of time.

As we enjoy the summer, we must also consider what school will look like in the fall and how we can restore some form of in-person learning. This will be a difficult task that we must undertake. We have to create a meaningful learning environment and experience for our students. We also have to maintain a safe, learning environment as well as utilize a model that our professional staff can execute.

We will strive to maintain an in-person learning model. An in-person learning model will support your student's social-emotional health as well as provide the most academic support. However, we must realize the virus threat remains. We must take steps to keep our schools from becoming "hot spots" in our community. We must also anticipate that there may be outbreaks, which will require that we move from in-person to remote learning for some time.

This document represents what we are currently thinking about the 2020-2021 school year. It is a work-in-progress and based upon the latest guidance provided by the Centers for Disease Control, the Illinois Department of Public Health, the Illinois State Board of Education, the Illinois Governor, and our local health department.

This plan may upset you upon first glance. It is o.k. to miss the education system that you have come to understand and know. It is o.k. to be upset about the temporary changes to our educational system. We must follow the guidance provided by our leaders and make the best of our situation.

School will be different for all of us for the 2020-2021 school year. Students and staff will be asked to social distance. All persons will be screened upon entry to school. Mass gatherings in large groups such as assemblies, cafeterias, and field trips will be avoided. Safety will be the top priority.

Please realize that we do not make the rules. The school district is striving to provide what is possible during this crisis for our students and staff. We are putting forth our best thinking about how we can successfully provide a public education for all children during this crisis.

Sincerely,

Dr. Kevin E. Bowman  
Superintendent of Schools

# **Public Health**

## **Overview**

Greenfield CUSD #10 will continue to collaborate with the Greene County Public Health Department to ensure a safe and healthy learning environment for our students and staff. Any person entering Greenfield CUSD #10 property will be required to follow all public health regulations. Below is an explanation of the health regulations based upon current information:

### **Group Gatherings and Social Distancing Requirements**

- Limit the size of group gatherings to 50 people or less, and 6 feet social distancing expectations
- Limit use of large gathering areas (gyms, cafeterias, and hallways)
- Social Distancing Requirements
  - Maintain 6 feet from other people
  - Avoid mass gatherings of people such as assemblies, cafeterias, field trips
  - Maintain social distancing outside – includes recess. Playground equipment and sharing of playground equipment limitations
  - Maintain distancing on school buses – if possible
  - Wear a mask at all times when inside a school building and at all times outside a school building when social distancing is not possible

### **Number of Student and Staff Requirements**

- Group gathering limitations (50 or less people) and social distancing (6 feet spacing)
- To preserve space for students and staff, visitors will be limited
- Visitors must follow all school rules including mandatory masks and social distancing
- To the extent possible, we will keep the same student cohorts together

### **Building Traffic Guidelines and Symptom Screening**

- Symptom screening process will take place upon entering the building
- Symptoms include fever or chills, cough, shortness of breath, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, diarrhea
- Students, staff, and visitors will be temperature screened along with a series of symptom screening questions developed in partnership with the local health department
- To the extent possible, the same staff will conduct symptom screening with the same group of students upon building entry each day. (classroom teacher, homeroom teacher)
- Each building will attempt to create a safe traffic flow with social distancing in mind
- Masks covering the nose and mouth must be worn at all times

- Visual cues such as floor markings will be used to help with movements inside the building
- Furniture, tables, and desks will be arranged to support social distancing as much as practicable
- Schools will control the flow of traffic into and out of the building to ensure maximum capacity plans are managed at each entry and exit point

### **Personal Protective Equipment (PPE) and Hygiene Measures**

- Face coverings (nose and mouth) will be in place for students and staff unless health reasons and a doctor's note excuse you from this protection
- Students and staff will be given frequent breaks outside with social distancing so that "breaks" from wearing a mask are available
- Classes will be held outside as often as possible with social distancing and time for a "mask free" learning environment
- Gloves are required for Food and Nutrition Service workers at all times and other staff when cleaning or sanitizing an item or surface. Staff will properly change gloves after cleaning and wash/sanitize hands
- Personal Protective Equipment (PPE) including face coverings (back-ups to personal face coverings), hand sanitizer, and thermometers will be provided to schools throughout the school year
- Parents are encouraged to provide their student with a mask if possible (Facemasks should be cleaned each day or replaced at the end of the day)
- Additional PPE and accommodations will be provided if necessary in some instances
- Additional signage on how to stop the spread of Covid-19, properly wash hands, promote everyday protective measures including face coverings will be on display in buildings
- Consistent scheduled times and procedures will be established throughout the day for hand hygiene, promoting hand washing
- Any student who has had close contact with another student or any other person who is diagnosed with Covid-19 should follow all state and local guidance from the health department and should seek a COVID-19 test at a state or local government testing center, healthcare center, or other testing location. All other students should be on alert for symptoms of fever, cough, or shortness of breath, and taking temperatures if symptoms develop
- All staff and students will be required to stay home when experiencing Covid-19 symptoms. If they do have symptoms, they should wait to enter the premises until they have had no fever for at least 24 hours, other symptoms have improved, and at least 10 days have passed since their symptoms first appeared, and feeling well for at least 24 hours OR has negative COVID-19 test. Follow all local health department guidance. The school nurse will follow the IDPH chart when advising the safe return for students.

## **Suspected/Confirmed Covid-19 – School Decision Tree**

- Symptomatic staff and students in the building will need to go to an established isolated area (not the health room, as this room must be kept available) until they can safely leave the building. The area will then be disinfected per IDPH and CDC guidelines.
- Coordination with the local health department regarding suspected and confirmed cases
  - Health department will assist Greenfield CUSD #10 leadership team to determine a course of action for their individual schools on a case-by-case basis
  - Health department has indicated this may include the dismissal of students and most staff for a short period
  - Note: The quarantine period is 14 days (this may be a single student, a staff member, a class, or even a school, or the entire district)

## **Transmission Mitigation and Cleaning Procedures**

- We will consider increasing the circulation of outdoor air as much as possible by opening windows and/or doors as long as it does not pose a safety or health risk to other students
- To the extent possible, students and staff should limit the sharing of all supplies, utensils, devices, toys, books, and learning aids
- Custodial services cleaning practices will be focused for cleaning for health, which includes an emphasis on disinfecting surfaces where bacteria or viruses are most likely to be transmitted with an approved EPA disinfectant
- Custodians will ensure timely and appropriate cleaning of each classroom is conducted each day
- Buses will also be disinfected and cleaned on a daily basis

## **Academics**

### **Overview**

Greenfield CUSD #10 will strive to provide in-person learning as much as possible during the 2020-2021 school year. We believe this model best facilitates students' mastery of Illinois Learning Standards and Greenfield CUSD #10 Curriculum. Greenfield CUSD #10 is also prepared to offer a remote learning plan. The district would prefer that all students attend in person unless there is a medical need to utilize remote learning. Parents do have the option of remote learning for their child if they would like this option. This option is not preferred by the school as this is not the best educational option. The school would prefer that all students attend in person unless there is a medical need to utilize remote learning. The remote learning decision must be made on a quarterly basis for parents. There is a possibility that one or both of our schools will be forced to the remote learning option only at certain times this school year.

### **In-person Learning**

In-person learning may take place, but will look much different than in past years if Illinois is in Phase 4. Students and staff will maintain social distance (6 feet spacing) requirements, large group gatherings (50 or more people) will be discouraged, and no assemblies will be held. The cafeteria will be limited to under 50 people. No field trips will be taken during Phase 4. Recess will maintain social distancing as much as possible and playground equipment will be limited access or not utilized at all.

Individual classes will maintain a cohort group as much as possible. Groups will maintain this cohort status and try not to mix with other cohorts during the school day.

Masks and PPE's will be the norm. Students will be required to wear a mask at all times in the building.

### **Remote Learning**

Remote learning will be used when necessary. Parents also have the option of remote learning for their child if they would like this option. This option is not preferred by the school as this is not the best educational option. The school would prefer that all students attend in person unless there is a medical need to utilize remote learning. The remote learning decision must be made on a quarterly basis for parents. This will be totally online learning or with learning packets provided by the school. Remote learning will follow the district's updated remote learning plan.

The district is also seeking approval to utilize an e-learning day in lieu of a snow day this school year. This will enable the students and staff to have a set calendar with a solid end date.

## **Special Education**

Greenfield CUSD #10 is committed to providing free and appropriate educational opportunities for students with disabilities, to the greatest extent possible in alignment with public health guidelines. Collaboration with families has always been an integral part of the special education process and is essential during this time. To address the unique needs of students with disabilities, special education providers will continue to work with families to collaboratively identify the most essential services for each student that can be provided both directly and indirectly in remote and in-person learning environments.

## **Technology**

The district will strive to ensure that all students have access to a working device (Chromebook, iPad, laptop, desktop computer) either at home or supplied by the school. The school will strive to move toward a model of standardization to provide more support for students during remote learning.

## **Student Services**

### **Athletics and Activities**

Greenfield CUSD #10 will continue to support and promote student participation in athletic and activity programs to the extent permitted in the fall. Greenfield CUSD #10 is a member of the Illinois Elementary School Association (IESA) and the Illinois High School Association. Adherence to both associations parameters for sports and activities programs will be followed.

### **Food and Nutrition Services**

Greenfield CUSD #10 will continue to provide meal service to students to the extent possible given on-site and remote learning environments. The meal service during an in-person learning day may be a combination of in-school serving and a “grab and go” back to the classroom. The cafeteria will be limited by the 50 person rule. After the first day of school, breakfast for the following day will be sent home with the student. Remote and on-site learning will dictate the serving model that will be used. Health and safety standard protocols will be used by staff. Continued compliance with Federal requirements for meals served. Cleaning and disinfecting of schools will be aligned with CDC cleaning/disinfecting School Guidance. Any student who enrolls in remote learning while in-person learning is in effect must pick up meals at Greenfield Elementary at 11:30 a.m.

## **Transportation**

The transportation department supports students by providing safe and timely transport services for eligible riders. The district will continue to transport all students. The district will ask that if you wish to bring your student to school to limit the numbers on the bus, it will be appreciated. The buses are limited to no more than 50 persons, just like the gatherings. In order to ride a bus, you must self-certify that you do not have symptoms or a temperature with a note each day. We will rely on parents to ensure their students do not get on a bus with symptoms or a temperature. A temperature check will be required before entering any district building. Drivers who have a temperature greater than 100.4 degrees Fahrenheit or symptoms of Covid-19 may not work.

- Wear a mask
- Create distance between children on bus when possible
- No more than 50 people on bus
- Seating charts
- Sanitization will be completed daily or between use on all school vehicles

## **District School Day (8:10 a.m. to 1:45 p.m. @ elementary) (8:10 a.m. to 1:50 p.m. @ HS)**

The district dismissal times will be changed this school year to allow teachers to plan and teach the remote learners in their classrooms. At times throughout the school year, students may have to stay at home and remote learning will then be an option. The school day will be a normal start time at 8:10 a.m. Students may arrive as early as 7:50 a.m.

## **Greenfield Elementary Day-to-Day Information**

Students will be encouraged to arrive no earlier than 8:00 AM if they are being brought by their parents or walking to school. All students will go to their classrooms upon arrival. Our jr high teachers will stagger their release of students to use lockers during passing periods so 7th and 8th graders are not all in the hallway at the same time. During our lunch periods, the cafeteria will have 50 students and all others will eat at tables on the tile floor of the gym.

Weather permitting, our teachers will go outside with their students for reading and other class activities as often as possible. Our Physical Education teacher will take classes outside as often as possible. Our Art teacher will have a rolling cart with her supplies and come to the regular classrooms for K-5 grade art class so those students can use their own box of crayons and pencils that they normally use during the school day. Mrs. LaPlant will supply the paper or other supplies they need. Mr. Bollman will take his music classes outside to sing as often as the weather permits.



Depending on the grade level, our Elementary staff will utilize Google Classroom and informational packets for remote learning activities.

### **Greenfield High School Day-to-Day Information**

If weather permits, students arriving at Greenfield High School will be encouraged to remain outside or in their vehicles upon arrival at school. Students are encouraged to arrive no earlier than 8AM if at all possible. If students must enter the building before 8AM, students will congregate in one of three places – the auditorium (50 people), the gym (50 people) or the LMC (30 people). Students will be encouraged to visit their lockers only twice per day – once upon arrival and once after lunch. Passing periods will be staggered in order to reduce the number of students in the hallways at one time. Off campus lunch will continue to be an option. Those students who remain on campus during lunch will be encouraged to eat outside while weather permits. Teachers will be utilizing Google Classroom for any remote learning activities.